



**341st FORCE SUPPORT SQUADRON
MALMSTROM OUTDOOR RECREATION**

RV STORAGE LOT AGREEMENT

Click box above to add photo of vehicle

PERSONAL INFORMATION *(PLEASE PRINT)*

Name (Last, First, MI):	Home/Cell Phone:	Duty Phone:
City: St: Zip:	E-Mail Address:	
Emergency Contact:	Home/Cell Phone:	E-Mail Address:
Status: ___ Active Duty Assigned to Malmstrom – Living on base	Status: ___ Active Duty Assigned to Malmstrom – Living off base	Status: ___ Reserve/Guard on Active Duty, DoD APF/NAF civilian assigned to Malmstrom, retired military

VEHICLE INFORMATION *(PLEASE PRINT)*

Vehicle #1 Type: Mark one ___ Motor Home ___ Travel Trailer ___ Slide-in Camper ___ 5 th wheel ___ Utility trailer ___ Tow Dolly ___ Auto ___ Boat ___ Camper shell ___ Other: _____	Vehicle Identification: Make: _____ Model: _____ Year: _____ Length: _____	License Plate: Must show proof State: _____ Exp date: _____ Plate number: _____
Insurance: Must show proof Carrier: _____ Exp Date: _____	Proof of ownership ___ Title ___ Registration	Other:
Vehicle #2 Type: Mark one ___ Motor Home ___ Travel Trailer ___ Slide-in Camper ___ 5 th wheel ___ Utility trailer ___ Tow Dolly ___ Auto ___ Boat ___ Camper shell ___ Other: _____	Vehicle Identification: Make: _____ Model: _____ Year: _____ Length: _____	License Plate: Must show proof State: _____ Exp date: _____ Plate number: _____
Insurance: Must show proof Carrier: _____ Exp Date: _____	Proof of ownership ___ Title ___ Registration	Other:

CUSTOMER INFORMATION & RESPONSIBILITIES (Please read & initial)

___ Recreational vehicles are defined as motor homes, travel trailers, utility trailers, detached camper shells, and all vehicles used for recreation which are located on a trailer, whether motorized or not, to include but not limited to: motor boats, canoes, kayaks, motorcycles, snowmobiles, wave runners, UTV's and ATV's. POV's are allowed but must be operational or on a trailer with fully inflated tires. **ALL VEHICLES MUST HAVE CURRENT REGISTRATION, CURRENT LICENSE PLATES, & CURRENT PROOF OF INSURANCE.**

___ All stored RV's, vehicles, trailers, etc. **MUST** be kept in working, running order. No flat tires.

___ Assignment of storage spaces is on a space-available basis in accordance with the following priority list:

- **PRIORITY 1:** Active duty military assigned to Malmstrom and living on base
- **PRIORITY 2:** Active duty military assigned to Malmstrom and living off base
- **PRIORITY 3:** Reserve/Guard on active duty, retired military, DoD civilians (APF,NAF) assigned to Malmstrom

___ A waiting list is established when spaces are full. When a space becomes available, it will be filled according to the above priorities and not by date placed on waiting list.

___ Sub-leasing of spaces is not permitted. Storage Lot agreement will be terminated immediately for any customer found to be subleasing their space or allowing use by someone other than person to whom the space is registered.

___ **Auto Pay is required.** Payments are processed on the 1st business day of the month. If a payment declines, ODR will notify customer. If bill is not paid by the 5th of the month, there will be a **\$15.00 late fee**. It is customer's responsibility to notify ODR of any changes to card(s) on file such as and expired card, lost or stolen card.

- Accounts that are sixty (60) days or more delinquent may result in vehicle removal at owner's expense.
- **Cancellations must be made prior to last business day of month.**

___ Recreational vehicles will be stored in their assigned space. Only the vehicle/trailer identified on the contract may be stored in that spot. **NO MORE THAN 1 VEHICLE/TRAILER** per space allowed. *Note: Utility trailer may have recreational items such as canoes, kayaks, motorcycles, snowmobiles, wave runners, UTV's and ATV's – **home furnishings or appliances are not allowed.**

- Customers are limited to a maximum of two (2) spaces.
- Copy of **CURRENT** vehicle registration, insurance, and ownership must be provided and in place for duration of storage period.
- Spaces may not be exchanged, traded, or assigned to another party without ODR's concurrence.

___ Proper chocking is the responsibility of the owner. Vehicles or trailers will not be stored on jack stands unless all rims and tires are affixed.

___ Vehicles are stored at customer's own risk. ODR is not responsible for any damage to property incurred by acts of nature, vandalism, or theft. All incidents of theft, damage, etc. must be reported to Security Forces and ODR.

___ Maintenance to vehicles is **not permitted** in storage lot, no changing of oil or fluids. This does not include departure preparation such as servicing tires, fluid checks, etc.

I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION AND AGREE TO THE TERMS STATED:

Signature: _____ Date Signed: _____

*****OFFICE USE*****

SPACE # _____ SPACE # _____ LOT: _____ SECURED _____ ANNEX _____

MONTHLY FEE: _____ START DATE: _____ CREDIT CARD INFO ON FILE: _____ YES _____ NO

STAFF SIGNATURE: _____ DATE: _____